

LIONS MENTORING PROGRAM PLANNER



LEVEL THREE: *RESULTS*

**“Knowledge becomes wisdom
only after it has been put to
practical use.”**

Anonymous

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Congratulations on your continued success with the Lions Mentoring Program! You are now ready to advance to the next Level in your journey – LEVEL THREE: RESULTS.

This LEVEL THREE:RESULTS Planner is written with both the Mentoring Lion and the Protégé Lion in mind. To you, the Mentoring Lion, it explains the type of information that must be clearly communicated to your Protégé and how that information might best be conveyed. To the Protégé, it details your goals, suggested timeframe and required reporting responsibilities.

Both of you have chosen to embark on an exciting journey of development as a Lion. Any journey benefits from a map or signposts along the way, to remind travelers how far they have come and to remind them of where they are going. Figure 1 (page 5) illustrates where you are on the Lions Mentoring Program map. Each level of the program has specific tasks and goals to be attained. This planner outlines those accomplishments for LEVEL THREE: RESULTS.

If you have questions about the Lions Mentoring Program, or need another copy of the Mentorship Guide (MTR-5), please contact the Membership Operations Department at Lions Clubs International Headquarters by phone at 630-571-5466, ext. 355; or by e-mail at lionsmentoring@lionsclubs.org to obtain your copy.



LEVEL THREE: RESULTS – GOALS

This third level of the Lions Mentoring Program helps the Protégé Lion develop leadership and managerial skills. LEVEL THREE emphasizes accountability for results. At this level, the Protégé Lion has been a member for at least six months and the Mentoring Lion has assumed a leadership role within the club (committee chairman or officer) or is a Certified Guiding Lion.

LEVEL THREE: RESULTS focuses on the community projects and programs that are at the heart of a Lions club. After working through LEVEL THREE goals, the Protégé Lion will have an excellent understanding of the “what,” “how” and “why” needed to successfully conduct a service activity. Completion of these goals will generally take 1-3 years.

Thoroughly Understand Club Activities and Goals

Please discuss your answers with your Mentoring Lion.

- What are your club's major service activities?
- How many people benefit from your club's services each year?
- What are your community's needs?
- How does your club meet those needs?
- What programs and projects is your club currently developing?
- What needs will these projects meet?

Understand Your Committee Assignment

Please discuss your answers with your Mentoring Lion.

- What is your committee assignment?
- What are your committee's goals for the year (July 1 - June 30)?
- How often does your committee meet?
- What activities will your committee conduct this year (July 1 - June 30)?

Participate in a Service and Club Activities

1. Assume an active role in at least two (2) service activities.
2. Chair or co-chair a club committee for at least one year.
3. Conduct a community needs assessment; use the Community Needs Assessment form (MK-9) if appropriate.
4. Develop a club service project, or review and give a written assessment of an existing club service project. Present this idea to your club's leadership.
5. Attend a club board meeting.
6. Attend a zone or region meeting and a district cabinet meeting.
7. Attend a district, multiple district or International Convention.
8. Sponsor at least one new member.

LEVEL THREE: RESULTS – PLANNING

Communication is an essential element of a successful mentoring partnership, whether you are just beginning to work together or you have had a mentor-protégé relationship for some time. Together, you should decide on a plan to attain the goals for LEVEL THREE:RESULTS. A LEVEL THREE:RESULTS Planning Form (pages 7 & 8) is provided to facilitate your plan. Items to be determined include:

- How often,when and by what means you will communicate.
- Which goal you will tackle first and how.
- Which steps will be taken and by when.
- What resources should be tapped to attain your goals.
- How will progress be measured.

Your LEVEL THREE: RESULTS Planning Form is a tool designed for both Protégé Lion and Mentoring Lion.This clearly written plan will serve as your personal “how to” manual as you work together to attain your LEVEL THREE goals.You may refer back to this document throughout your partnership to ensure you are on track, or to make adjustments to your action plan as you see fit. This Planning Form will also serve as confirmation of your commitment to succeed!

LEVEL THREE: RESULTS – RESOURCES

Lions Clubs International offers a number of publications and videos that may be helpful as you work to accomplish the goals of the third level.A listing of many materials available from Lions Clubs International can be found in your Club Supplies Catalog.Publications can also be obtained by contacting the Membership Operations Department at Lions Clubs International Headquarters.Suggested references materials for LEVEL THREE include:

Making it Happen! (TK-10) – A step-by-step guide to determining community needs and developing programs to meet those needs.

Community Needs Assessment (MK-9) – Helps determine what services your community is lacking.

Appropriate Committee Chairman Guide.

The various membership program guides and brochures will provide information about individual LCI programs.

The Lions Clubs International Web-site offers a wealth of information about our association. To answer specific questions, learn about programs and activities, or to see what new reference material may be available, you are encouraged to visit the site at www.lionsclubs.org.





LEVEL THREE: RESULTS – REPORTING

A LEVEL THREE: RESULTS Achievement Form (pages 9 & 10) is furnished to track your progress. As each LEVEL THREE goal is attained, simply check off that area of knowledge. This form provides a clear and concise way to not only measure your development, but also to observe the results as your mentoring partnership evolves. In addition, this is your LEVEL THREE “road map”, acting as a guide to focus your efforts and attention on areas yet to be mastered.

Upon attainment of all goals, your completed LEVEL THREE: RESULTS Achievement Form, with all signatures in place, must be presented to the club Secretary and a copy maintained in your club’s membership files.

LEVEL THREE: RESULTS - RECOGNITION

When your club Secretary receives the completed Achievement Form, he or she should send a copy of the signed Achievement Form to the Membership Operations Department at Lions Clubs International so you and your Mentor Lion receive official recognition for your accomplishment. The secretary will also notify the appropriate parties to arrange for club recognition and a celebration of your continued success. Take this opportunity to share your experiences with the Lions Mentoring Program and to acknowledge your continued growth as a Lion. As an accomplished LEVEL THREE Protégé, you are now qualified to advance to the next level of the Lions Mentoring Program, LEVEL FOUR: REPLICATION.

As partners in the Lions Mentoring Program, both Protégé Lion and Mentoring Lion should both take pride in completion of LEVEL THREE: RESULTS. As a Protégé Lion, you are strengthening your dedication and development as a Lion and proving to be a valuable asset to your club. Additionally, you, the Mentoring Lion, have made an invaluable contribution by leading the new Lion down a path of continued involvement and commitment.

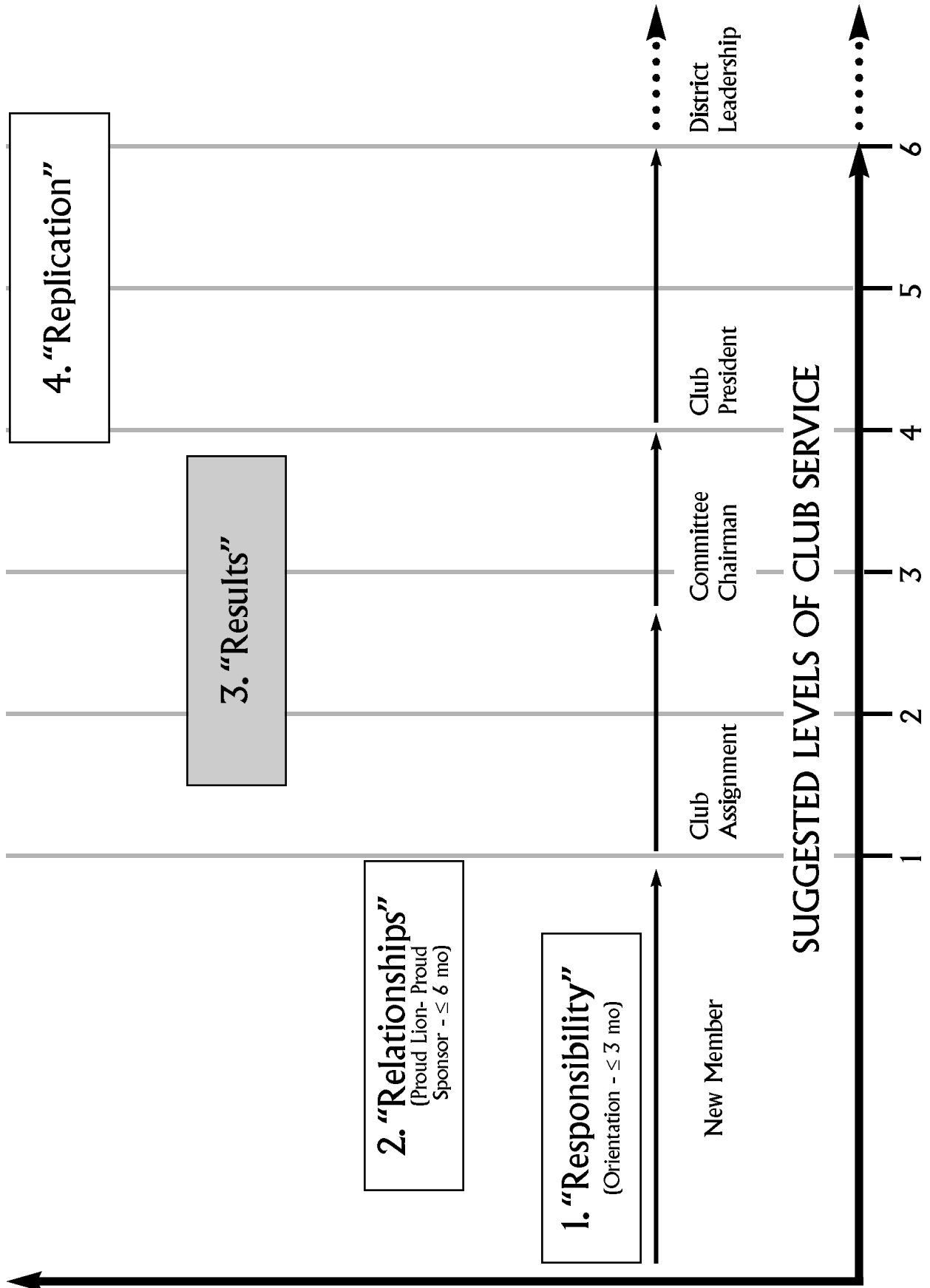
Congratulations to both of you!

Figure 1

LIONS MENTORING PROGRAM

LEVEL 3 - RESULTS

MENTORING
LEVEL



4. "Replication"

3. "Results"

2. "Relationships"
(Proud Lion- Proud
Sponsor - ≤ 6 mo)

1. "Responsibility"
(Orientation - ≤ 3 mo)

New Member

Club
Assignment

Committee
Chairman

Club
President

District
Leadership

SUGGESTED LEVELS OF CLUB SERVICE

1 2 3 4 5 6
YEARS



Lions Mentoring Program

Planning Form

LEVEL THREE Results

Protégé Lion _____

Mentoring Lion _____

Consistent, clear, frequent communication is critical to an effective mentoring partnership. To ensure success, Mentoring Lion and Protégé Lion will communicate according to the following plan (include method of communication, frequency & schedule, place, etc.):

LEVEL THREE GOALS (refer to LEVEL THREE Planner for goals to be achieved in LEVEL THREE):

Steps to take to achieve stated goal:

Mentoring Lion's suggestions/recommendations for stated goal:



Lions Mentoring Program

Planning Form (continued)

LEVEL THREE Results

Steps Protégé Lion will take before next meeting with Mentoring Lion:

Resources required to achieve stated goal:

Progress will be measured by:

Our next meeting is scheduled for:

Date Discussed: _____

Please make copies of this form as needed to plan how you will achieve each LEVEL THREE goal.



Lions Mentoring Program

Achievement Form

LEVEL THREE Results

Protégé Lion _____ Join Date _____

Mentoring Lion _____ LEVEL THREE Completion Date _____

Club Name _____ Club Number _____ District _____

The following goals for LEVEL THREE:RESULTS of the Lions Mentoring Program have been successfully attained by the Protégé Lion with the guidance of the Mentoring Lion and qualify both Lions for Level Three:Results certificates:

Thoroughly Understand Club Activities and Goals

- What are your club's major service activities.
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- What needs will these projects meet.

Understand Your Committee Assignment

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- Assume an active role in at least two (2) service activities.
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- Conduct a community needs assessment; use the Community Needs Assessment form (MK-9) if appropriate.
- Develop a club service project, or review and give a written assessment of an existing club service project. Present this idea to your club's leadership.
- Attend a club board meeting.
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- Attend a district, multiple district or international convention.
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CONTINUED ON OTHER SIDE



Lions Mentoring Program

Achievement Form (continued)

LEVEL THREE Results

We certify that the LEVEL THREE: RESULTS goals listed above have been attained within the specified 1-3 year period, and that the Protégé Lion is qualified to progress to LEVEL FOUR: REPLICATION of the Lions Mentoring Program.

Signatures:

Protege Lion _____ Club President _____

Mentoring Lion _____ Club Secretary _____

Upon completion, please submit this form to Club Secretary _____ y

ATTENTION: Club Secretary –To obtain LEVEL THREE:RESULTS certificates of achievement for the Lions listed, send a completed copy of both sides of this form to:

Lions Clubs International – Membership Operations Department
300 W 22nd ST., Oak Brook, IL 60523-8842 USA

Or FAX form to 630-571-1691

Please send Mentoring Lion and Protégé Lion LEVEL THREE:RESULTS certificates to:

Club Secretary Name: _____

Address: _____

City: _____ State/Province: _____

Postal Code: _____ Country: _____



LIONS CLUBS INTERNATIONAL
300 W 22ND ST
OAK BROOK IL 60523-8842 USA